

MONMOUTH

COFFEE COMPANY

Coffee Packer & London Delivery Driver (Wholesale team)

We are looking for an energetic, conscientious and detail-oriented person who will be responsible for packing coffee orders for our Wholesale department. This role also involves managing non-coffee stock movement (incoming and outgoing deliveries) and deputising for our delivery driver during busy periods and to cover holidays/sickdays. We are seeking a hard-working and enthusiastic individual who is happy to work as part of our small team. A keen interest in coffee is essential.

Position Responsibilities:

- Pack each order with accuracy and on time
- Maintain focus at all times, especially when undertaking repetitive tasks
- Ensure all paperwork is correctly recorded & filed
- Ensure stock is managed appropriately at all times
- Help out with cleaning whenever necessary
- Be positive and helpful at all times

Required Skills and Qualities:

- Interest in coffee.
- Self-motivation and time management.
- Attention to detail and pride in presentation.
- Willingness to learn and help out the team where necessary.
- Repetitive heavy lifting.
- Good written and conversational English.
- Good computer skills (Word, Excel, Outlook).
- A full, clean UK drivers license; experience driving in London would be beneficial.

Position details:

- Full-time (5 days per week), typically Monday to Friday, but may include an occasional Saturday.
- Based in our Bermondsey roastery.
- We offer 5 weeks of paid holiday each year.
- You will receive coffee theory training, barista training and have the opportunity to join in on cupping sessions and quality control tastings.

How to apply:

Please email covering letter and up to date CV to work@monmouthcoffee.co.uk and include the job title in the subject line.